BIG TWIG HOMES

Commercial proposal checklist

Use this sheet with your builder or design team to prepare a building shell inquiry.

Project use and location

List the town, state, building use and the purchaser or design lead.

Area, height and openings

Label heated and unheated space, clear spans and the largest equipment or vehicle door.

Drawings to gather

List site plan, dimensioned floor plans, elevations and opening schedule with revision dates.

Bid and delivery milestones

Note the bid date, when the site can receive materials and who handles unloading.

Site access or open questions

Mark the truck entrance, turn and unloading area, or list drawing details still to confirm.

Discuss my commercial project

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